



**PUBLIC MEETING  
BOARD OF TRUSTEES  
Deep Roots Charter School**

3556 Frankford Avenue, Philadelphia, PA 19134

August 13, 2024 6:30PM

Virtual Meeting

<https://deeprootscs-org.zoom.us/j/7186698028?pwd=ajFYcXBhZ3FpbE81Rm9Eekx2TFVJUT09>

Meeting ID: 718 669 8028; Passcode: 207583

1. **Call to Order** - 6:34pm

2. **Roll Call**

○ **Board Members**

- i. Debi Durso (remote)
- ii. Valerie Joell (remote)
- iii. Gwen Bailey (remote)
- iv. Eric White (remote)
- v. Victoria Sipes joined at 6:37pm (remote)
- vi. Soledad Alfaro - 6:50pm (remote)

○ **Others in Attendance**

- vii. Lucilla Perry, CEO and Principal of DRCS
- viii. John Widmer, Director of Operations of DRCS
- ix. Allison Grundy, Assistant Principal of Instruction at DRCS
- x. Christopher Barrett, legal counsel
- xi. Kevin Corcoran, Charter Choices
- xii. Charmaine Bailey, AP of Culture (arrived at 6:34)

3. **Announcement of Executive Session**

- a. The Board Chair announces an executive session in order for the Board to receive legal advice from counsel regarding legal matters.
  - i. Attendees: Chris Barrett, Eric White, Gwen Bailey, Debi Durso, Lucilla Perry, Valerie Joell
  - ii. Met to discuss legal matter
  - iii. Adjourned at 7:24pm

#### 4. Approval of Minutes

- *Action.* To approve the minutes of the public meeting of June 11, 2024 as presented to the Board.
  - i. Motion: Victoria Sipes
  - ii. Second: Debi Durso
  - iii. **Passed with all approval - R -240813-01**

#### 5. Public Comment

To register for public comment at a Deep Roots Charter School Board Meetings, please call 267-399-3727 no later than 3:00pm one day prior to the scheduled meeting. For more information, email [info@deeprootscs.org](mailto:info@deeprootscs.org) or submit an inquiry at <https://deeprootscs.org/contact-us/.g>. Each person will be given three (3) minutes to speak.

- i. No public comment

#### 6. Reports

- School Report from Lucilla Perry, CEO
  - i. Enrollment - 362 (about 170 new students),
    - 1. Waitlists on all grades!
  - ii. See CEO report for further updates
- Governance Report from Debi Durso, Board Vice President
  - iii. No report this week
- School Oversight from Valerie Joell, Board Secretary
  - iv. No report this week
- Finance Report from Kevin Corcoran, Charter Choices and Eric White, Treasurer
  - v. See reports shared by Kevin
- *Action.* To approve the reports in 7(a)-7(d) above, as stated at the meeting and/or as presented to the Board.
  - vi. Motion: Valerie Joell
  - vii. Second: Soledad Alfaro
  - viii. **Passed with all approval - R -240813-02**

## 7. New Business

- a. *Action.* To approve the recommended salary scale and new 2024-2025 salaries for teaching assistants as outlined in the documents provided to the board.
  - i. Motion: Debi Durso
  - ii. Second: Valerie Joell
  - iii. **Passed with all approval - R -240813-03**
  
- b. *Action.* To approve the 2024-2025 Deep Roots Charter School Employee Handbook
  - i. Motion: Victoria Sipes
  - ii. Second: Soledad Alfaro
  - iii. **Passed with all approval - R -240813-04**
  
- c. *Action.* To approve the 2024-2025 Deep Roots Charter School Student and Family Handbook
  - i. Motion: Debi Durso
  - ii. Second: Victoria Sipes
  - iii. **Passed with all approval - R -240813-05**
  
- d. *Action.* To approve revisions to the 2024-2025 school calendar
  - i. Motion: Victoria Sipes
  - ii. Second: Soledad Alfaro
  - iii. **Passed with all approval - R -240813-06**
  
- e. *Action.* To approve revisions to the Health Services Policy
  - i. Motion: Victoria Sipes
  - ii. Second: Eric White
  - iii. **Passed with all approval - R -240813-07**
  
- f. *Action.* To approve the 2024-2025 Annual CEO Goals
  - i. Motion: Debi Durso
  - ii. Second: Victoria Sipes
  - iii. **Passed with all approval - R -240813-08**
  
- g. *Action.* To authorize the CEO to utilize \$30,000 to run an after-school program for the 2024-2025 school year
  - i. Motion: Victoria Sipes
  - ii. Second: Eric White
  - iii. **Passed with all approval - R -240813-09**
  
- h. *Action.* To authorize the CEO to engage an outside consultant to provide leadership training in Diversity, Equity, Inclusion and Belonging in an amount not to exceed \$25,000.
  - i. Motion: Debi Durso

- ii.* Second: Eric White
- iii.* Passed with all approval - R -240813-10**

**8. Adjournment - 8:04pm**

- *Action.* To adjourn the meeting.

- i.* Motion: Victoria Sipes
- ii.* Second: Debi Durso
- iii.* Passed with all approval - R -240813-11**

**Next meeting 9/10**