



**PUBLIC MEETING
BOARD OF TRUSTEES
Deep Roots Charter School**

3556 Frankford Avenue, Philadelphia, PA 19134

June 11, 2024 6:30PM

Virtual Meeting

<https://deeprootscs-org.zoom.us/j/7186698028?pwd=ajFYcXBhZ3FpbE81Rm9Eekx2TFVJUT09>

Meeting ID: 718 669 8028; Passcode: 207583

1. Call to Order - 6:42pm

2. Roll Call

Board Members

- Debi Durso
- Eric White
- Valerie Joell
- Kim Griffith
- Victoria Sipes (arrived at 6:44pm)

Absent Board Members:

- Gwen Bailey
- Soledad Alfaro

Others in Attendance

- John Widmer (Director of Operations)
- Lucilla Perry (Chief Executive Officer/Principal)
- Mishel Williams (Director of Special Education)
- Kevin Corcoran (Charter Choices)
- Patricia Hennessy - (Counsel)

3. Announcement of Executive Session

- a. The Board Chair announces an executive session in order for the Board to receive a report from the school's safety and security coordinator in accordance with Section 1309-B of the PA Public School Code.
- Executive session closed at 7:00pm

4. Approval of Minutes

- a. *Action*. To approve the minutes of the public meeting of May 14, 2024 as presented to the Board.
 - i. Motion: Eric
 - ii. Second: Victoria
 - iii. Passed: Motion passed with all approval **R -240611-01**

5. Public Comment

To register for public comment at a Deep Roots Charter School Board Meetings, please call 267-399-3727 no later than 3:00pm one day prior to the scheduled meeting. For more information, email info@deeprootscs.org or submit an inquiry at <https://deeprootscs.org/contact-us/.g>. Each person will be given three (3) minutes to speak.

No public comment

6. Reports

- a. School Report from Lucilla Perry, CEO
 - i. Operations
 1. Enrollment 291
 2. On track to reach 340
 - ii. Attendance
 1. 83.72 YTD (continues to increase)
 2. 26% of students hit 95% (this is aligned to so similar schools)
 - iii. Facilities
 1. Lots here! See CEO report for further details
 - iv. Culture
 1. Last week of school has lots of daily activities to increase attendance during that week and it seemed to work!
 - v. Specialized Services
 1. New intensive learning support for 5th/6th grades
 2. Number of minutes
 - vi. MAP scores
 1. Still an especial focus on 2nd grade
 - vii. Staffing - APIs are a focus
- b. Governance Report from Debi Durso, Board Vice President
 - i. No updates
- c. School Oversight from Val Joell, Board Secretary
 - i. No updates
- d. Finance Report from Kevin Corcoran, Charter Choices and Eric White, Treasurer

- i. Transportation charges came in higher than expected
 - ii. Outstanding item - meet to talk about a new school building
 - 1. Sipes can help!
- e. *Action.* To approve the reports in 7(a)-7(d) above, as stated at the meeting and/or as presented to the Board.
 - i. Motion: Victoria Sipes
 - ii. Second: Kim Griffith
 - iii. Passed: All in favor **R -240611-02**

7. New Business

- a. *Action.* To approve the service contract for Jounce Partners as attached, and to direct the CEO, in consultation with counsel, to finalize, execute and deliver such contract. **[Board member, Valerie Joell was removed from the meeting during this deliberation due to employment at Jounce Partners]**
 - i. Motion: Victoria Sipes
 - ii. Second: Kim Griffith
 - iii. Passed: All in favor **R -240611-03**
- b. *Action.* To engage Specht, Muetzel & Wood LLP to conduct independent auditing services for the fiscal year ending on June 30, 2024.
 - i. Motion: Eric White
 - ii. Second: Valerie Joell
 - iii. Passed: All in favor **R -240611-04**
- c. *Action.* To approve the 2024-2025 school budget
 - i. Motion: Victoria Sipes
 - ii. Second: Kim Griffith
 - iii. Passed: All in favor **R -240611-05**
- d. *Action.* To approve revisions to the Deep Roots Health and Safety Plan
 - i. Motion: Victoria Sipes
 - ii. Second: Kim Griffith
 - iii. Passed: All in favor **R -240611-06**
- e. *Action.* To adopt Wilson's Foundations and Heggerty Phonemic Awareness for early reading curriculum and approve the purchase of all materials for the 2024-2025 school year.
 - i. Motion: Victoria Sipes
 - ii. Second: Eric White

iii. Passed: All in favor **R -2400611-07**

f. *Action.* To approve the 2024-2025 Deep Roots Charter School Board of Trustees meeting schedule.

i. Motion: Victoria Sipes

ii. Second: Kim Griffith

iii. Passed: All in favor **R -240611-08**

g. *Action.* Reserved

8. Adjournment - 7:46pm

a. *Action.* To adjourn the meeting.

i. Motion: Victoria Sipes

ii. Second: Kim Griffith

iii. Passed: All in favor **R -240611-08**