



**PUBLIC MEETING  
BOARD OF TRUSTEES  
DEEP ROOTS CHARTER SCHOOL  
3556 Frankford Avenue, Philadelphia, PA 19134  
January 9, 2024 6:30 PM  
Virtual**

**<https://deeprootscs-org.zoom.us/j/7186698028?pwd=ajFYcXBhZ3FpbE81Rm9Eekx2TFVJUT09>**

**Meeting ID: 718 669 8028  
Passcode: 207583**

**Called to Order 6:33p**

**Roll Call:**

- **Present Board Members:**
  - Eric White (remote)
  - Valerie Joell (remote)
  - Kim Griffith (remote)
  - Soledad Alfaro (remote)
  - Debi Durso (remote - arrived at 6:37p)

**Others in Attendance:**

- Lucilla Perry-Edwards, CEO of DRCS
- Katie Hollenbach Derr, Senior Director of Operations of DRCS
- Patricia A. Hennessy, legal counsel
- Charmaine Bailey, AP of Culture
- Nicole Shirk, AP K-2
- Kevin Corcoran, Charter Choices (arrived at 7:13p)

**1. Approval of December 12, 2023, 2023 meeting minutes**

- a. Motion: Kim Griffith
- b. Second: Valerie Joell
- c. **Passed with all approval - R -240901-01**

**2. Public Comment**

- a. To register for public comment at a Deep Roots Charter School board meeting, please call 267-399-3727 no later than 3:00 p.m. one day prior to the scheduled meeting. For more information, email [info@deeprootscs.org](mailto:info@deeprootscs.org) or submit an inquiry at <https://deeprootscs.org/contact-us/.g>. Each person will be given three (3) minutes to speak.

**i. No one registered for public comment**

**3. Summary and Questions about the reports**

- a. *Information.* School Report from Lucilla Perry, CEO.
  - i. See school report for all updates
  - ii. Wednesdays seem to be the highest leverage focus area around attendance
  - iii. Tech person resigned - considering contracting this role out
  - iv. Eric: An excused absence would not count against us on the attendance policy. Is that true? No. Not true
  
- b. Information: Governance Report from Debi Durso, DCRS Board Vice President
  - i. No update - did not meet over winter break
  
- c. Information: School Oversight from Valerie Joell, DCRS Board Secretary
  - i. Lucilla/School Oversight weekly monitoring check-in
  - ii. Push for more precise data to understand what specific skills are not yet mastered and respond with more precision
  - iii. Getting a phonemic awareness program
  - iv. No questions
  
- d. *Information.* Finance Report, from Kevin Coracan, Charter Choices.
  - i. Metrics in good place
  - ii. Finance committee did not meet over winter break
  - iii. Focus areas: expansion/trailers, ensuring strategy supports attendance

**4. New Business**

- a. Update - CEO will update board on status of signing charter
  - i. Val and Gwen need to sign new charter and Lucilla will submit to Charter Office
  
- b. Executive Session - Board members connect about staff and their capacity at DCRS
  - i. Discussed matters related to employment

\*\* Kevin reiterated financial updates upon arrival. No further questions.

\*\* Lucilla dropped of 7:15

**5. Adjournment - 7:16**



Valerie Joell (Me)



Lucilla Perry (Host)



Katie Hollenbach Derr



Charmaine Bailey



Debi Durso



Eric White



Kim Griffith



Nicole Shirk



Patricia Hennessy - Barton Gilman



Soledad Alfaro