



**PUBLIC MEETING  
BOARD OF TRUSTEES  
DEEP ROOTS CHARTER SCHOOL  
3556 Frankford Avenue, Philadelphia, PA 19134  
December 12, 2023 6:30 PM  
In-Person**

<https://deeproootscs-org.zoom.us/j/7186698028?pwd=ajFYcXBhZ3FpbE81Rm9Eekx2TFVJUT09>

**Meeting ID: 718 669 8028  
Passcode: 207583**

**Roll Call:**

**Present Board Members:**

- Debi Durso (remote)
- Eric White (remote)
- Gwen Bailey (remote)
- Valerie Joell (remote)
- Quorum 4/7
- Victoria Sipes (remote) - joined late

**Others in Attendance**

- Lucilla Perry-Edwards, CEO of DRCS
- Katie Hollenbach Derr, Senior Director of Operations of DRCS
- Patricia A. Hennessy, legal counsel;
- Kevin Corcoran, Charter Choices
- Mishel Williams, AP of Specialized Services of DRCS
- Charmaine Bailey, AP of Culture

**Called to order at 6:35**

**1. Approval of November 14, 2023 meeting minutes**

- a. Motion to approve: Debi Durso
- b. Second: Eric White
- c. Passed with all approval - R -231212-01

**2. Public Comment**

- a. To register for public comment at a Deep Roots Charter School board meeting, please call 267-399-3727 no later than 3:00 p.m. one day prior to the scheduled meeting. For more information, email [info@deeproootscs.org](mailto:info@deeproootscs.org) or submit an inquiry at <https://deeproootscs.org/contact-us/.g>. Each person will be given three (3) minutes to speak.

b. **No one registered for public comment**

**3. Questions about the Reports**

- a. *Information.* School Report from Lucilla Perry, CEO.
  - i. Info shared by Katie Hollenbach Derr
  - ii. At 291 for enrollment which is a bit down
  - iii. 43 - 44% are coming to school 90% or more days
  - iv. These numbers are down from the beginning of the year
  - v. We continue to look every week and the number is relatively stable (40 - 50% range)
  - vi. We're trending to meet our ACE expectation
  - vii. We are focusing on students
  - viii. Culture team (Shared by Charmaine Bailey)
    - 1. Perfect attendance award assembly - monthly
    - 2. AttenDANCE - for students who had perfect attendance
    - 3. Hosted almost 100 community members - recognized 3 parents, exhibiting our core values
    - 4. Anecdotally children are looking forward to the incentives
  - ix. Specialized Services - N/A
  - x. See CEO report for additional updates
- b. *Information:* Governance Report from Debi Durso, DCRS Board Vice President
  - i. Focusing on board recruitment
- c. *Information:* School Oversight from Valerie Joell, DRCS Board Secretary
  - i. Focusing on more granular understanding of student achievement thus far
- d. *Information.* Finance Report, from Kevin Coracan, Charter Choices.
  - i. See finance report

**4. New Business**

- a. Action - Approve Annual Financial Report
  - i. Kevin recommended approval of financial report and audit report
  - ii. Motion to accept the audit report and delegate any subsequent action to the finance committee - Eric
  - iii. Seconded: Debi
  - iv. Motion is passed - all approved - R -231212-02
- b. Action - Approve two APS placements for three students based on their very high needs
  - i. Motion to approve, Debi Durso
  - ii. Second, Victoria Sipes
  - iii. Motion passed - all approval - R -231212-03
- c. Action - Approve to authorize CEO or designee to find another APS for a kinder student with high needs
  - i. Motion to approve: Victoria Sipes
  - ii. Second: Eric White
  - iii. Motion passed - all approval - R-231212-05
- d. Action - All of the officers of DRCS to execute the "Officers Certifications" information, providing their email and home addresses and phone numbers. Likewise, it appears vote on the Payments and Signatures resolution
  - i. Motion to adopt resolution; Debi Durson
  - ii. Second: Eric
  - iii. Resolution passed- all approval R -231212-04
- e. Closed Session - Operations Department at Deep Roots

For next meeting - executive session for matters of personnel Tuesday Jan 9th

**5. Adjournment - 8:04**