



**PUBLIC MEETING
BOARD OF TRUSTEES
DEEP ROOTS CHARTER SCHOOL
Board Meeting Minutes
3556 Frankford Avenue, Philadelphia, PA 19134
November 14, 2023 6:30 PM
Virtual Meeting**

<https://deeproootscs-org.zoom.us/j/7186698028?pwd=ajFYcXBhZ3FpbE81Rm9Eekx2TFVJUT09>

Meeting ID: 718 669 8028

Passcode: 207583

I. Roll Call

Present Board Members :

Debi Durso (remote)
Eric White (remote)
Kim Griffith (remote)
Valerie Joell (remote)
Victoria Sipes (remote)
Quorum - 5/7

II. Others in attendance:

Lucilla Perry-Edwards, CEO of DRCS
Katie Hollenbach Derr, Senior Director of Operations of DRCS
Patricia A. Hennessy, legal counsel;
Kevin Corcoran, Charter Choices
Mishel Williams, AP of Specialized Services of DRCS

Meeting was called to order at 6:36

Action Resolutions

1. Approval of October 16, 2023 meeting minutes

R -231016 - 1

Resolved, to accept the minutes of the Board meeting of Deep Roots Charter School from October 16, 2023 as presented.

a. Motion: Valerie Joell

- b. Second: Eric White
- c. Unanimous Vote

2. Public Comment

No one registered

- a. To register for public comment at a Deep Roots Charter School board meeting, please call 267-399-3727 no later than 3:00 p.m. one day prior to the scheduled meeting. For more information, email info@deeprootscs.org or submit an inquiry at <https://deeprootscs.org/contact-us/.g>. Each person will be given three (3) minutes to speak.

3. Questions about the Reports

- a. *Information.* School Report from Lucilla Perry, CEO.
 - i. **Operations - 293 students are enrolled; 47% of students are attending 95% or more days.** Kim and Katie will connect on an Action Plan regarding attendance.
 - ii. **Culture** - DRCS is working on a plan to revamp behavior and attendance incentives and ensure that behavior interventions are followed with fidelity
 - iii. **Special Education** - DRCS' sped department is fully staffed
 - iv. **Instruction** - API is working with CLI to strengthen literacy centers; administered first ANET assessment; tutoring is up and running for grades 3-5
 - v. **Hiring** - hired a 2nd grade teacher today, existing vacancy for Phys Ed
- b. *Information.* School Governance Report from Debi Durso, VP of DRCS' Board
 - i. Focus on 3 areas: Policies, Board Responsibilities, Board Recruitment
 - ii. No current term limit for board members
 - iii. All board members were ask to fill out the matrix identifying skill sets of all board members
- c. *Information.* Finance Report from Kevin Corcoran, Charter Choices.
 - i. Enrollment is declining, stabilizing, expenses are higher
 - ii. Year end projection shows \$104k positive net income
 - iii. Annual independent audit is nearing completion

4. New Business

- a. Action - DRCS remain a Citywide charter school
 - i. **R -231016 - 2** Motion to affirm that DRCS will remain a Citywide charter school by Victoria Sipes
 - ii. Seconded: Eric White
 - iii. Unanimous vote
- b. Action- Updated Enrollment Policy to reflect Citywide charter
 - i. **R -231016 - 3** Motion to affirm that DRCS will remain a Citywide charter school by Eric White
 - ii. Seconded: Victoria Sipes
 - iii. Unanimous Vote
- c. Action - Adopt the resolution to adopt the execution of the DRCS Charter Agreement pending updated language from the School District of Philadelphia and legal review

- i. **R -231016 - 4** Motion by Victoria Sipes
 - ii. Seconded by Eric White
 - iii. Unanimous vote
- d. Action - Approve the Action Plan for the Deep Roots Charter School Comprehensive Plan pending clerical updates and authorize the CEO to submit the plan
 - i. **R -231016 - 5** Motion by Victoria Sipes
 - ii. Seconded by Valerie Joell
 - iii. Unanimous vote

5. Adjournment

- a. Motion: Victoria Sipes
 - b. Second: Valerie Joell
 - c. Unanimous vote
- Adjourned