



**PUBLIC MEETING
BOARD OF TRUSTEES
DEEP ROOTS CHARTER SCHOOL
3556 Frankford Avenue, Philadelphia, PA 19134
August 8, 2023 6:30 PM**

Virtual Meeting

<https://deeprootscs-org.zoom.us/j/7186698028?pwd=ajFYcXBhZ3FpbE81Rm9Eekx2TFVJUT09>

Meeting ID: 718 669 8028

Passcode: 207583

Meeting called to order at 6:34 by Gwen Bailey, Board Chair

Roll call

In attendance:

Gwen Bailey, Board Chair

Debi Durso, Board Member

Eric White, Board Member

Soledad Alfaro, Board Member

Val Joel, Board Member

Victoria Sipes, Board Member

1. Approval of June 13th meeting minutes

Motion to approve Gwen Bailey meeting minutes

Seconded by Debi Durso

Seconded by V. Sipes

Unanimous vote

2. Public Comment

- a. To register for public comment at a Deep Roots Charter School board meeting, please call 267-399-3727 no later than 3:00 p.m. one day prior to the scheduled meeting. For more information, email info@deeprootscs.org or submit an inquiry at <https://deeprootscs.org/contact-us/>.g. Each person will be given three (3) minutes to speak.

No public comment

3. Updates and Reports

- a. *Information.* School Report from Lucilla Perry, CEO.
 - i. Charter Renewal
 - ii. 2023 - 2023 School Year
 - iii. Grant Writer
- Theme for 2023-2024: “It’s Time to Sprout”
- Charter Renewal – DRCS renewed one year with conditions - K-8 540 students
- Goal to increase attendance; DRCS added an attendance coordinator.
- Goal Increase student achievement in math and ELA; DRCS purchased ANET.
- DRCS currently has 313 students enrolled; enrollment cap is 540 as a K-8
- DRCS is working with a grant write to secure funding that will assist with attaining goals
- Review of conditions
- The charter signature is on hold. Pat and Lucilla connect on next steps.
- DRCS will not be ready for the September Phila School Board agenda, but will continue to operate.
- September meeting should include an executive session.

Suggestions from Board members

- provide training on restorative practices / collaborative school culture
- Showing deep roots in a positive way and engaging parents with the PTA
- After school programming

- b. *Information.* Finance Report, from Kevin Coracan, Charter Choices.
- DRCS is in good financial standing and net income is positive
 - c. *Information.* Governance Committee Report, from Eric White.
- DRCS should establish a PTA for the school to reach its potential
 - d. *Information.* School Oversight Committee Report from Kim Griffith.

4. New Business

- a. Action - Expansion to the 6th grade for the 2023-2024 school year

Motion to approve expansion to 6th grade 24-25 contingent on an appropriate facility by

Victoria Sipes

Seconded by Soledad Alfaro

Unanimous vote

- b. Action - Money was approved to be set aside for coaching. Confirm dollar amount for each leader.
 - i. CEO
 - ii. Senior Director of Operations
 - iii. API - K-2
 - iv. API 3-5

- v. Director of Special Education
- vi. Director of Culture

Coaching tabled until September board meeting

- c. Action. Approve updates to the Code of Conduct

Motion to approve code of conduct by Victoria Sipes

Seconded by Debi Durso

Unanimous vote

- d. Action. Approve Changes to the Employee Handbook

Changes to employee handbook

- 90 day probationary period
- paternity leave 1-2 weeks
- payout at 50% for employees who resign

Motion by Victoria Sipes for Lucilla Perry-Edwards to work with Pat Hennessey to define the new policy

Seconded

Unanimous vote

- e. Action. - Approve updated calendar 2023 - 2024 school year

Motion to approve by Soledad Alfaro

Seconded by Debi Durso

Unanimous vote

- f. Action to approve the 2023 - 2024 health and safety policy

Motion to approve by Eric White

Seconded by Val Joel

Unanimous vote

- g. Action Elect board Committee positions to DRCS for a two year term

1. Gwen Bailey - President
2. Debi Durso - Vice President
3. Eric White - Treasurer
4. Secretary - Val Joel

Acceptance of the Resignation of Adonis Banegas, Board Chair and election of new committee positions

Motion to approve by Soledad Alfaro

Seconded by Eric White

Unanimous vote

- h. Action to elect/ re-elect the following committee members chair positions
 - i. Finance - Eric White
 - ii. Governance - Debi Durso
 - iii. School Oversight Committee - Val Joel

Motion to approve by Eric White

Seconded by Soledad Alfaro

Unanimous vote

- i. Upcoming 2023 - 2024 Board Meetings
 - i. September 6, 2023 (virtual meeting)
 - ii. October 10, 2023 (virtual meeting)
 - iii. November 14, 2023 (virtual meeting)
 - iv. December 12, 2023 (in person meeting)
 - v. January 9, 2024 (virtual meeting)
 - vi. February 13, 2024 (virtual meeting)
 - vii. March 12, 2024 (virtual meeting)
 - viii. April 9, 2024 (virtual meeting)
 - ix. May 14, 2024 (in person meeting)
 - x. June 11, 2024 (virtual meeting)

5. Adjournment

Motion to adjourn the meeting by Eric White

Seconded by Victoria Sipes

Unanimous vote to adjourn 8:29