



3556 Frankford Avenue, Philadelphia, PA 19144

**BOARD OF TRUSTEES MEETING**

<b>Date</b>	9/12/2022
<b>Time</b>	6:30 p.m.
<b><i>In person attendees</i></b>	Lucilla Perry
<b><i>Phone/ ZOOM Web Conferencing Participants</i></b>	Adonis Banegas Gwen Bailey Eric White Justin Harper Kim Griffith  Kevin Corcoran Mariel Ziegler Brittne' Jones
<b><i>Meeting Location</i></b>	DRCS

**Agenda**

1. **Call to Order**
  - a. Welcoming Remarks
  - b. Deep Roots Charter School's mission is to teach disciplined learners and to empower them to grow and serve in their community, in college and beyond. We will fulfill this mission through the Core Values of practice, service, and purpose.
2. **Old Business**
  - a. Approve of August Board minutes
    - i. Motion to approve by: Justin Harper
    - ii. Motion seconded by: Kim Griffith
    - iii. Vote: Unanimous
  - b. Reflections and next steps from Board Retreat (Notes from Shaketa Hall attached to email)
  - c. [Strategic plan](#) approval

- i. Motion to approve by: Justin Harper
- ii. Motion seconded by: Gwen Bailey
- iii. Vote:
  - 1. In favor...Gwen, Kim, Justin, Eric, and Adonis

### **3. Reports**

- a. School Leader report
  - i. Restructure of specialized services team
  - ii. Adjustment to 3-teacher model
  - iii. Openings – Director of Specialized Services, K-2: 1, 3-5: 1, and long term substitute
- b. Committee reports
  - i. Finance committee – Per Charter Choices, DRCS is in a good financial position (total margin, current ratio, cash on hand, fund balance, and debt ratio)
  - ii. Governance committee – No Updates
  - iii. School Oversight committee – No Updates

### **4. New Business**

- a. Secretary - the board needs to elect a secretary.
  - i. Motion to approve by: Justin Harper
  - ii. Motion seconded by: Eric White
  - iii. Vote: Unanimous
- b. DRCS Board Business
  - i. Board needs to set a date to elect new board members – Elect two new board members in October (Soledad Alfaro and Valerie Joell), replacing Justin Harper and Rob Burns
  - ii. Board agreements to be distributed and signed once new board members are in place
- c. Board Agreement
- d. Staff handbook approval (linked [here](#))
  - i. Updates to grievance policy
  - ii. PTO
  - iii. Evaluation System
  - iv. PTO - forfeited or after a resignation
  - v. Motion to approve new handbook pending updates by CEO based on legal feedback by: Justin Harper
  - vi. Motion seconded by: Eric White
  - vii. Vote: Unanimous

### **5. Public Comment**

### **6. Review of remaining board meeting dates and events**

- a. October 17
- b. November 14

### **7. Meeting Adjournment**