



**DEEP ROOTS  
CHARTER SCHOOL**

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**BOARD OF TRUSTEES MEETING**

|   |   |
|---|---|
| <b>Date</b>                                     | 3/8/2022  |
| <b>Time</b>                                     | 6:30 p.m.   |
| <b>In person attendees</b>                      | NA  |
| <b>Phone/ZOOM Web Conferencing Participants</b> | Logan Blyler<br>Gwen Bailey<br>Ann McKetta<br>Kim Griffith<br>Justin Harper<br>Patricia Hennessy<br>Eric White<br>Joanna Hightower<br>Kevin Corcoran  |
| <b>Meeting Location</b>                         | Meeting fully remote<br>Zoom link:<br><a href="https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09">https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09</a> |

**AGENDA**

**1. CALL TO ORDER**

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

**2. CHANGES TO AGENDA**

- a. Moving Closed Session to end of meeting

**3. FEBRUARY 2022 MEETING MINUTES APPROVAL**

- a. Motion to approve by: Gwen Bailey
- b. Motion seconded by: Kim Griffith
- c. Vote: Unanimous

**4. REPORTS**

- a. School Leader & Operations Report
  - i. Staffing Updates regarding current hiring/vacancies as well as anticipated staff retention for 22-23SY
  - ii. COVID Updates: CEO reviewed information regarding staff vaccination status as well as implementation of Vaccination & Testing Policy

## 5. NEW BUSINESS

- a. **For Discussion & Approval:** DRCS Board approves updates to masking policy including making masking optional with all other mitigation strategies remaining in place as of March 14, 2022.
  - i. Motion to approve by: Kim Griffith
  - ii. Motion seconded by: Justin Harper
    1. Vote: 3-No, 2-Yes
- b. **For Discussion & Approval:** DRCS Board approves updates to masking policy including making masking optional with all other mitigation strategies remaining in place as of March 28, 2022.
  - i. Motion to approve by: Eric White
  - ii. Motion seconded by: Gwen Bailey
  - iii. Vote: Unanimous
- c. **For Discussion & Approval:** School Year 21-22 End of Year Retention Bonus—DRCS Board approves providing an up to \$1,000 end of year retention bonus for all current staff members. Final dollar amount allocated for each staff member will be individualized based on staff member hire date and SY21-22 attendance record. ESSER/ARP funds will be used.
  - i. Motion to approve by: Gwen Bailey
  - ii. Motion seconded by: Eric White
  - iii. Vote: Unanimous
- d. **For Discussion & Approval:** School Year 2022-23 Staffing and Retention Bonus—DRCS Board approves providing \$3,000 in additional compensation for SY21-22 staff members that remain employed at DRCS during SY22-23. Bonuses will be allocated in \$1,000 increments through the duration of SY22-23. ESSER/ARP funds will be used. School Year 2022-23 Annual Salary Increase—DRCS Board approves a 3% annual increase for staff members in SY22-23.
  - i. Motion to approve by: Kim Griffith
  - ii. Motion seconded by: Gwen Bailey
  - iii. Vote: Unanimous

## 6. REPORTS

- a. Finance Report
  - i. Long-term indicators are meeting standards, one of three short term indicators are meeting standard with two short-term indicators progressing. Anticipate all short-term indicators to meeting standards in April after receipt of additional federal funding.
- b. Committees Report
  - i. Finance Committee: Finance committee met with CEO a few weeks ago; talked through bonus recommendations as well as starting budget for 22-23SY.
  - ii. Governance Committee: Need to set term limits for board positions; Board Chair and Secretary will be stepping down as of June.
  - iii. School Oversight Committee: Landscape review currently being conducted; aiming for completion following Spring Break

## **7. OLD BUSINESS**

- a. NONE

## **8. PUBLIC COMMENT**

- a. None

## **9. COMMENTS, ANNOUNCEMENTS, & OTHER BUSINESS**

- a. None

## **10. REVIEW OF REMAINING SY21-22 BOARD MEETING DATES**

- **School Oversight** Committee Meeting—March 17 @ 4:00pm
- **Governance** Committee Meeting—March 24 @ 4:00pm
- **Regular** Board Meeting—April 5 @ 6:30pm
- **School Oversight** Committee—April 21 @ 4:00pm
- **Regular** Board Meeting—May 10 @ 6:30pm
- **Finance** Committee Meeting—May 19 @ 4:00pm
- **Governance** Committee Meeting—May 26 @ 4:00pm
- **Regular** Board Meeting—June 14 @ 6:30pm
- **School Oversight** Committee Meeting—June 23 @ 4:00pm

## **11. TRANSITION INTO CLOSED SESSION**

- a. Motion to approve by: Eric White
- b. Motion seconded by: Kim Griffith
- c. Vote: Unanimous

## **12. CLOSED SESSION TO DISCUSS CONFIDENTIAL STAFFING & HUMAN RESOURCES MATTERS**

## **13. TRANSITION OUT OF CLOSED SESSION AND MEETING ADJOURNMENT**

- a. Motion to Approve by: Eric White
- b. Motion Seconded by: Ann McKetta
- c. Vote: Unanimous