



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	1/11/2022
Time	6:30 p.m.
In person attendees	NA
Phone/ZOOM Web Conferencing Participants	Logan Blyler Ashley McGrath Justin Harper Gwen Bailey Victoria Sipes Adonis Bangeegas Patricia Hennessy Eric White Ivan Estevez Ann McKetta Rob Burns Kevin Corcoran
Meeting Location	Meeting fully remote Zoom link: https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO AGENDA

- a. Re-ordered agenda to accommodate board member schedules and attendance

3. NOVEMBER 2021 MEETING MINUTES & NOVEMBER SPECIAL MEETING MINUTES APPROVAL

- a. Motion to approve by: Victoria Sipes
- b. Motion seconded by: Gwen Bailey
- c. Vote: Unanimous

4. OLD BUSINESS

- a. **For Approval:** Adding Eric White to DRCS Board Seat #8
 - i. Motion to approve by: Gwen Bailey
 - ii. Motion seconded by: Victoria Sipes
 - iii. Vote: Unanimous

5. OLD BUSINESS

- a. Financial Audit occurred in December – findings reviewed during meeting. No formal concerns. Feedback given for minor improvements in three areas.
- b. **For Discussion & Approval:** Reviewing and accepting SY20-21 Financial Audit
 - i. Motion to approve by: Victoria Sipes
 - ii. Motion seconded by: Rob Burns
 - iii. Vote: Unanimous

6. NEW BUSINESS

- a. **For Discussion & Approval:** Updating Federal Funds procurement policy in alignment with new federal guidelines issued by USDOE effective January 2022.
 - i. Motion to approve by: Rob Burns
 - ii. Motion seconded by: Gwen Bailey
 - iii. Vote: Unanimous

7. ADDITIONAL REPORTS

- a. School Leader & Operations Report
 - i. Staffing Update: Reviewed current staffing and strategic staffing plan to ensure Deep Roots is prepared for decreased staffing caused by K-5th transition occurring for the 22-23 SY.
 - ii. COVID Updates: Due to spike in cases before/over winter holiday, Deep Roots transitioned to remote learning from 1/5/22 – 1/14/22 with return to in person learning set for 1/18/22 with increase mitigation strategies in place.
 - iii. School Transition Update: Have held or have scheduled transition meetings for 76% of 5th/6th grade students (71/93)

8. TRANSITION INTO CLOSED SESSION (IF NEEDED)

- a. Motion to approve by: Victoria Sipes
- b. Motion seconded by: Rob Burns
- c. Vote: Unanimous

9. CLOSED SESSION TO DISCUSS VACCINATION POLICY

10. TRANSITION BACK INTO PUBLIC SESSION (IF NEEDED)

- a. Motion to Approve by: Adonis Bangeegas
- b. Motion Seconded by: Rob Burns
- c. Vote: Unanimous

11. NEW BUSINESS CONTINUED

- a. **For Discussion & Approval:** Implementing a COVID Vaccination Policy for DRCS staff pending legal review. (See policy draft for specific expectations, timelines and next steps)
 - i. Motion to approve by: Rob Burns
 - ii. Motion seconded by: Ann McKetta
 - iii. Vote: Unanimous

12. FINANCIAL REPORT

- a. Long term indicators are meeting standards, one of three short term indicators are meeting standard with one short term indicator progressing.

13. PUBLIC COMMENT

- a. None

14. COMMENTS, ANNOUNCEMENTS, & OTHER BUSINESS

- a. None

15. REVIEW OF REMAINING SY21-22 BOARD MEETING DATES

- **Governance** Committee Meeting—January 20 @ 4:00pm
- **Regular** Board Meeting—February 8 @ 6:30pm
- **School Oversight** Committee—February 17 @ 4:00pm
- **Regular** Board Meeting—March 8 6:30pm
- **Finance** Committee Meeting—March 17 @ 4:00pm
- **Governance** Committee Meeting—March 24 @ 4:00pm

16. ADJOURNMENT

- a. Motion to Adjourn by: Victoria Sipes
- b. Motion Seconded by: Rob Burns
- c. Vote: Unanimous