



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	9/7/2021
Time	6:30 p.m.
In person attendees	NA
Phone/ZOOM Web Conferencing Participants	Ashley McGrath. Logan Blyler Justin Harper Victoria Sipes Gwen Bailey Rob Burns Pat Hennessey Kim Griffith Kevin Corcoran Adonis Bangeas
Meeting Location	Meeting fully remote Zoom link: https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO AGENDA

- a. Moving approval items to the beginning of the Board agenda.

3. AUGUST 2021 MEETING MINUTES APPROVAL

- a. Motion to approve by: Gwen B.
- b. Motion seconded by: Rob B.
- c. Vote: Unanimous

4. OLD BUSINESS

- a. **New Board Member Appointment—The DRCS Charter School Board approved adding Victoria Sipes to currently vacant seat following resignation of Former Board Member Jason Tucker.**
 - i. Motion to approve by: Justin H.
 - ii. Motion seconded by: Gwen B.
 - iii. Vote: Unanimous
 - 1. Victoria S. sworn in by Pat H.

5. NEW BUSINESS

- a. **Staff Wellness and Sustainability Stipends**—The DRCS Charter School board approves providing a \$1,000 annual reimbursement during SY21-22 and SY21-22 in order to support with staff health, wellness, and sustainability. \$120,000 in funds will be allocated from ESSER/GEER funding.
 - i. Motion to approve by: Adonis B.
 - ii. Motion seconded by: Gwen B.
 - iii. Vote: Unanimous

- b. **LiberatED**—The DRCS Charter School Board approves a one year contract not to exceed \$30,000 with LiberatED to provide Diversity, Equity & Inclusion professional development for all staff and additional coaching for leadership staff during SY21-22.
 - i. Motion to approve by: Rob B.
 - ii. Motion seconded by: Gwen B.
 - iii. Vote: Unanimous

6. TRANSITION INTO CLOSED SESSION TO DISCUSS PENDING PROPERTY AND REAL ESTATE TRANSACTION

- i. Motion to Approve by: Justin H.
- ii. Motion Seconded by: Gwen B.
- iii. Vote: Unanimous

7. CLOSED SESSION

- a. Ongoing conversation with site for full K-8 growth.
- b. Review LOI, including financial and ownership terms.

8. TRANSITION BACK INTO PUBLIC SESSION

- i. Motion to Approve by: Justin H.
- ii. Motion Seconded by: Gwen B.
- iii. Vote: Unanimous

9. NEW BUSINESS (CONT)

- a. **Real Estate Letter of Intent**—The DRCS board approves the execution of the LOI with the following terms: As a condition to the Lease, Current Owner (New Phila Investment LLC) will enter into an agreement with Landlord and Tenant, agreeing to assume the Executed Lease in the event Landlord is deemed to be in non-curable default. Upon Landlord purchasing property, Landlord and any Lender shall enter into an SNDA with Tenant.
 - i. Motion to approve by: Kim G.
 - ii. Motion seconded by: Justin
 - iii. Vote: Gwen—Yes, Justin—Yes, Victoria—Yes, Adonis—Yes, Rob--Yes

10. REPORTS

- a. School Leader & Operations Report

- i. Staffing Assistant Dean of students vacancy filled; starting on Thursday. One remaining teacher position.
 - ii. HVAC work ongoing. 1st and 2nd floor to be complete by the end of the week. Multipurpose space ongoing.
 - iii. Current enrollment is 415/420. 84% attendance for first day of school. Busing challenges ongoing.
 - b. Financial Report
 - i. Financial audit ongoing.
 - ii. PDE recently announced additional funding for schools with specific allowable expenses.
 - iii. 2 months into new fiscal year; revenue based on last year's enrollment. Enrollment target is for school to approach or exceed 400 students.
 - iv. Large recent expense in HVAC project caused dip on cash on hand metric that has already been backfilled.
 - c. Board Subcommittees Report
 - i. School Oversight: Nearing final evaluative framework for CEO evaluation. Looking to roll out evaluation within the next 4-6 weeks.
 - ii. Finance: Waiting on results of financial audit to determine next steps.
 - iii. Governance: Onboarded 7th board member and have an 8th board member poised to join us within the next 2 board meetings. May have to move up the next Governance meeting. Will need a September governance meeting. Ashley to initiate next steps.

11. PUBLIC COMMENT

- a. None

12. COMMENTS, ANNOUNCEMENTS, & OTHER BUSINESS

- a. October Board meeting likely to be in person.

13. REVIEW OF REMAINING SY20-21 BOARD MEETING DATES

- **Regular** Board Meeting—Tuesday, October 12 @ 6:30pm
- **Finance** Committee—Thursday, October 21 @ 4:00pm
- **Governance** Committee—Thursday, October 28 @ 4:00pm
- **Regular** Board Meeting—Tuesday, November 9 @ 6:30pm
- **School Oversight** Committee—Thursday, November 18 @ 4:00pm
- **No Meeting**—December 2021
- **Regular** Board Meeting-- Tuesday, January 11 @ 6:30pm
- **Finance** Committee—Thursday, January 20 @ 4:00pm
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14. ADJOURNMENT

- a. Motion to Adjourn by: Gwen B.
- b. Motion Seconded by: Victoria S.
- c. Vote: Unanimous