



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	6/8/2021
Time	6:30 p.m.
In person attendees	NA
Phone/ZOOM Web Conferencing Participants	Ashley McGrath Logan Blyler Adonis Banegas Kevin Corcoran Justin Harper Kim Griffith Ann McKetta
Meeting Location	Meeting fully remote Zoom link: https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09

AGENDA

1. CALL TO ORDER
 - a. Welcoming Remarks & Introductions
 - b. Deep Roots Charter School Mission & Vision

2. CHANGES TO AGENDA
 - a. Move approvals until after reports and closed session to the end of the meeting.

3. PUBLIC COMMENT
 - a. None

4. REPORTS
 - a. School Leader & Operations Report
 - i. On track for 92% staff and 88% teacher retention. In final stages of interviews on Dean of Students position. Outstanding Vacancies: ELL, SPED teacher and assistant, 6th grade math. Confirmed Hires: 2 Operations Managers, 2 Assistant Deans, Front Desk Coordinator
 - ii. Conversations for expansion space ongoing and directionally positive.
 - iii. Conversations with contract vendors to support with learning loss and additional instructional interventions ongoing. Planning for up to 200 students in afterschool programming and additional interventions within school day.

- iv. PSSA Testing for 6th graders complete. 3-5th grade PSSA testing will take place during fall 2021. MAP testing and STEP testing for internal benchmarking data ongoing through the end of this week.
- v. Hosted end of year family and title programming meetings. Completed compliance tasks for Title funding, discussed reopening plans, and introduced Ivan as incoming school leader.
- b. Financial Report
 - i. SDP rates for next year have been solidified. There is a slight increase in general education funding and a slight increase in special education funding. This shift will increase revenues by roughly \$80-90,000.
 - ii. Showing continued improvement on financial health metrics and end of year financials.
- c. Board Subcommittees Report
 - i. School Oversight: Committee is focused on finalizing CEO evaluation framework and SY21-22 evaluation goals.
 - ii. Finance: No additional updated beyond approvals for this evening.
 - iii. Governance: Focus and goals are to narrow down potential board members to fill empty seats and launch 5-10 year strategic planning process.

5. MAY MEETING MINUTES APPROVAL

- a. Motion to approve by: Adonis B.
- b. Motion seconded by: Kim G.
- c. Vote: Unanimous

6. OLD BUSINESS

- a. **SY21-22 Budget Approval—The DRCS Charter School Board approves the proposed SY21-22 budget for submission.**
 - i. Motion to approve by: Kim G.
 - ii. Motion seconded by: Adonis B.
 - iii. Vote: Unanimous

7. NEW BUSINESS

- a. **Electrical & HVAC Upgrades Project**—The DRCS board approves spending an amount not to exceed \$800,000 in ESSER funding to improve air quality and HVAC systems in the DRCS facility in order to support reopening and in person learning during school year 2021-22. Further, the DRCS Charter School Board re-approves spending an amount not to exceed \$200,000 from the DRCS general fund for electrical upgrades required to sustain HVAC upgrades. The DRCS Charter School board approves using Mandrel Construction to support with executing all phases of the Electrical and HVAC upgrades.
 - i. Motion to approve by: Justin H.
 - ii. Motion seconded by: Kim G.
 - iii. Vote: Unanimous
- b. **PDE Rent Reimbursement**—The DRCS Charter School board approves the annual submission of rental reimbursement forms for the 2020-21 school year to the PA Department of Education once the forms become available.
 - i. Motion to approve by: Kim G.
 - ii. Motion seconded by: Justin H.

iii. Vote: Unanimous

c. **Assigning Unassigned Fund Balance**—The DRCS Charter School Board approves the assignment of \$500,000 of current year Fund Balance for anticipated Facility costs.

i. Motion to approve by: Justin H.

ii. Motion seconded by: Adonis B.

iii. Vote: Unanimous

d. **Annual & Mandatory School Safety and Security Report**—AMc presents mandatory annual school and safety security report.

8. COMMENTS, ANNOUNCEMENTS, & OTHER BUSINESS

a. Review of SY21-22 Board Committees Meeting Schedule

9. REVIEW OF REMAINING SY20-21 BOARD MEETING DATES

a. July—No Meeting

b. Tuesday, August 10, 2021—6:30-8:30 p.m.

10. TRANSITION TO CLOSED SESSION TO DISCUSS PERSONNEL MATTERS, REENTER PUBLIC SESSION AND ADJOURN MEETING

a. Motion to Transition by: Justin H.

b. Motion seconded by: Adonis B.

c. Vote: Unanimous