



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	5/11/2021
Time	6:30 p.m.
In person attendees	NA
Phone/ZOOM Web Conferencing Participants	Ashley McGrath Logan Blyler Justin Harper Pat Hennessey Ann McKetta Gwen Bailey Kim Griffith Kevin Corcoran
Meeting Location	Meeting fully remote Zoom link: https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09

AGENDA

1. CALL TO ORDER
 - a. Welcoming Remarks & Introductions
 - b. Deep Roots Charter School Mission & Vision

2. CHANGES TO AGENDA
 - a. None

3. PUBLIC COMMENT
 - a. None

4. MEETING MINUTES APPROVAL
 - a. Motion to approve by: Gwen Bailey
 - b. Motion seconded by: Kim Griffith
 - c. Vote: Unanimous

5. REPORTS
 - a. School Leader & Operations Report

- i. Hiring & Retention: Currently on track for 92% retention. Reviewed anticipated vacancies as well as confirmed hires.
 - ii. Board subcommittees launched
 - iii. Growth & Building Acquisition: Currently pursuing three options 1.) Mission Center, 2) Ascension school building, 3) Expanding out of catchment
 - iv. Learning Loss Plan: Cannot run on site summer learning loss due to HVAC construction. Supporting families with registering for programming being offered by SDP and/or programming offered by Concilio. In the fall will be offering an after school learning loss program at Deep Roots. In addition 5th/6th grade will have dedicated 45 minute intervention block built into their day
 - v. State Testing: 6th grade testing occurring through 5/28/21 – currently at 80% participation. 3rd-5th grade testing occurring in the fall.
 - vi. Transitioning Ivan into Principal role – current focus is meeting with staff and communication with family and community
 - vii. Facilities: Currently in project proposal phase for HVAC updates. Goal is for project completion by 7.12.21.
- b. Financial Report
 - i. Moved to end of meeting
 - c. Board Subcommittees Report
 - i. School Oversight: Initial meeting held on 4/27/21. Agenda included school oversight scope of work, review of current metrics (internal and external). Next meeting being held on 5/18/2021 with goal of setting CEO evaluation.
 - ii. Finance: Reviewing school budget quarterly; goal is to look at financial health metrics as well as enrollment and facilities planning.
 - iii. Governance: Initial meeting occurred 5/5/21. Focused on needing to secure 7th board member. In next meeting will be spending time discussing Strategic Planning. Will also be addressing board terms.

6. OLD BUSINESS

- a. **For Discussion: SY21-22 Budget review, Timeline & Next Steps.** Anticipating maintaining current general education and special education enrollment with a decrease in District reimbursement (1% for Gen Ed and 3% for SpEd). Overall healthy financial summary due to ESSER funding and conservative spending. Draft budget posted for public comment and voted on in June board meeting.

7. FINANCIAL REPORT

- a. Received PSP payment in April. Anticipating significant facilities spending in next two months.
- b. Discussed managing fund balances – being discussed in upcoming Finance committee and will bring back to board.

8. NEW BUSINESS

- a. None

9. COMMENTS, ANNOUNCEMENTS, & OTHER BUSINESS

- a. In June board meeting will move into closed session to review CEO evaluation. Please prioritize attendance at this meeting.

- b. Career Day occurring on 5/28/21 – seeking Board Members to participate

10. REVIEW OF REMAINING SY20-21 BOARD MEETING DATES

- a. Tuesday, May 11, 2021—6:30-8:30 p.m.
- b. Tuesday, June 8, 2021—6:30-8:30 p.m.

11. ADJOURNMENT

- a. Motion to adjourn: Kim Griffith
- b. Motion Seconded by: Gwen Bailey
- c. Vote: unanimous