



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	4/12/2021
Time	6:30 p.m.
In person attendees	NA
Phone/ZOOM Web Conferencing Participants	Ashley McGrath Logan Blyler Justin Harper Pat Hennessey Ann McKetta Rob Burns Gwen Bailey Kim Griffith Kevin Corcoran Brett Garwood Ryan Schumm
Meeting Location	Meeting fully remote Zoom link: https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09

AGENDA

1. CALL TO ORDER
 - a. Welcoming Remarks & Introductions
 - b. Deep Roots Charter School Mission & Vision

2. CHANGES TO AGENDA
 - a. Moved Financial Report to start of agenda accommodate scheduling needs of Charter Choices.

3. FINANCIAL REPORT
 - a. Strong year-end projections; Continue to meet all standards for both short term and long term indicators
 - b. Have secured additional ESSER funding called “ARP ESSER” – to be used between now and September 30th, 2024

4. MEETING MINUTES APPROVAL

- a. Motion to approve by: Rob Burns
- b. Motion seconded by: Kim Griffiths
- c. Vote: Unanimous

5. SCHOOL LEADER & OPERATIONS REPORTS

- a. Staff Evaluation – Final round of evaluations concluding at end of this week. Offers for next year will be out to staff by April 30th
 - i. In next board meeting will present retention numbers for 21-22 SY
- b. COVID Relief Spending – Deep Roots has been approved for round three of ESSER funding (ESSER III \$2.5 million, total relief near \$4 million). Talked through Grants secured, proposals for spending and status of spend. Finance Committee will be providing oversight of spending. Grants:
 - i. COVID Health & Safety
 - ii. SCEIM: Special Education Specific COVID Relief
 - iii. ESSER I-III Funding
- c. Leadership Team Restructure – restructuring Leadership team for 21-22 SY to separate CEO and building Principal into two separate roles. Re-organization does not require additional FTEs. Board feedback given regarding hiring process. Rationale for restructure is to ensure long term DRCS success. Governance Committee will be working with CEO to develop Strategic Plan that incorporates short-term and long-term goals. School Committee will also be developing outcome goals. Current goals proposed by CEO:
 - i. Finish growth of current K-8 Charter
 - ii. Prove success of DRCS Model
 - iii. Prepare, Plan, & Launch second K-8 DRCS school
- d. Important Dates:
 - i. Quarter 4 begins 4/14/2021
 - ii. Staff Evaluations occurring by end of this week
 - iii. All End of Years and 21-22 SY offers by 4/30/2021
 - iv. PSP school review visit occurring week of 4/19/2021

6. OLD BUSINESS

- a. None

7. NEW BUSINESS

- a. **For Discussion & Approval: SY21-22 Technology Upgrades.** Recommendation to move forward with up to \$150,000 ESSER II Funds investment in classroom technology through DTen or DTEN alternative in order to facilitate hybrid learning in SY21-22.
 - i. Motion to approve by: Gwen Bailey
 - ii. Motion seconded by: Rob Burns
 - iii. Vote: Unanimous
- b. **For Discussion:** March Executive Session Feedback. Board presented feedback and recommendations for CEO and COO including next steps regarding school metrics, evaluation & accountability processes, decision making processes/strategic planning,

and long term planning. Feedback will be transitioned to subcommittees for further review.

8. COMMENTS, ANNOUNCEMENTS, & OTHER BUSINESS

- a. Board Membership and Subcommittees Overview from Board President, Justin Harper
 - i. Three subcommittees moving forward – Finance (already formed), Governance, & School. Meetings will occur on a Quarterly pace but may require short term additional meetings as subcommittees are becoming established.
 - 1. Finance – Chaired by Adonis Banegas; Members - TBD
 - 2. Governance – Chaired by Justin Harper; Members - TBD
 - 3. School – Chaired by Ann McKetta; Members – TBD

9. REVIEW OF REMAINING SY20-21 BOARD MEETING DATES

- a. Tuesday, May 11, 2021—6:30-8:30 p.m.
- b. Tuesday, June 8, 2021—6:30-8:30 p.m.

10. ADJOURNMENT

- a. Motion to adjourn: Gwen Bailey
- b. Motion Seconded by: Rob Burns
- c. Vote: Unanimous