



**DEEP ROOTS
CHARTER SCHOOL**

3556 Frankford Avenue, Philadelphia, PA 19144
deeprooots.org
(267) 399-3727
info@deeprooots.org

BOARD OF TRUSTEES MEETING

Date	3/9/2021
Time	6:30 p.m.
In person attendees	NA
Phone/ZOOM Web Conferencing Participants	Ashley McGrath Logan Blyler Justin Harper Pat Hennessey Ann McKetta Jason Tucker Rob Burns Andy LaFuir Adonis Banegas Kim Griffith Kim Downs Julie Alexander Kevin Corcoran

Please use the link below in order to access remote Board Meetings:

<https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09>

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. None

3. TRANSITION INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION AND ATTORNEY CLIENT PRIVLEDGE.

- i. Motion to Approve by: Rob B.
- ii. Motion Seconded by: Jason T.
- iii. Vote: Unanimous

4. CLOSED SESSION

5. TRANSITION BACK INTO PUBLIC SESSION

- i. Motion to Approve by: Jason H.
- ii. Motion Seconded by: Rob B.
- iii. Vote: Unanimous

6. PUBLIC COMMENT

- a. None

7. APPROVAL OF FEBRUARY MEETING MINUTES

- a. February 2021 Board Meeting minutes to be approved during March 2021 Board meeting.
 - i. Motion to Approve by: Kim G.
 - ii. Motion Seconded by: Ann M.
 - iii. Vote: Unanimous

8. REPORTS

a. SCHOOL LEADER & OPERATIONS REPORT

- i. PSP midyear report meeting took place last Friday. Discussed remote programming and testing and areas for improvement in a remote setting. Next year is the final year of our PSP grant.
- ii. Reopening plan/proposal has been significant focus last several weeks.
- iii. Staff evaluation ongoing through midApril; staff offers will happen following those conversations.
- iv. Staff intent to return survey completed. Staff currently reporting high return rates for next year. Anticipating higher staff retention than last school year.
- v. GB & AM leave planning for paternity leave. Will leverage Leadership team members who have expressed desire to grow.
- vi. Last STEP round pushed out past spring break.
- vii. Facilities planning, both current and additional space, ongoing.

b. FINANCIAL REPORT

- i. Pandemic not having adverse impact on finances. Operating lower expenses each month due to not running physical building.
- ii. Projecting roughly \$700K in bottom line by end of the school year.
- iii. Making progress on all metrics as measured in annual reviews.
- iv. Still behind on enrollment but federal funds and higher district rates have led to no revenue concerns.
- v. Have not yet begun to utilize ESSER II funds. ESSER III approval processes underway and could lead to additional revenue for DRCS.
- vi. Continuing to monitor Gov. legislation for any changes to revenue.

- vii. Budget planning for SY21-22 underway. Will need to be approved in June. Unsure of district rates but anticipating reduction. Federal funds offsetting likely district funding rate decline. Discussing investments in special education, curriculum for learning loss, and upgrades needed to reopen building for students and staff.

9. OLD BUSINESS

- a. **For Discussion & Approval: SY21-22 Raise Structure.** Recommendation to move forward with flat raise for all DRCS staff in advance of SY21-22. Final approval of a 3% fixed raise to be included in SY21-22 budget.
 - i. Motion to Approve by: Adonis B.
 - ii. Motion Seconded by: Kim G.
 - iii. Vote: Unanimous

- b. **For Discussion & Approval: COVID-19 Reopening Plan.** Recommendation to remain virtual through the end of SY20-21 rather than open in mid-May.

10. TRANSITION INTO CLOSED SESSION TO DISCUSS PERSONNEL MATTERS

- i. Motion to Approve by: Justin H.
- ii. Motion Seconded by: Rob B.
- iii. Vote: Unanimous

11. CLOSED SESSION

12. TRANSITION BACK INTO PUBLIC SESSION

- i. Motion to Approve by: Rob Burns
 - ii. Motion Seconded by: Justin Harper
 - iii. Vote: Unanimous
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- b. **For Discussion & Approval: COVID-19 Reopening Plan.** Recommendation to remain virtual through the end of SY20-21 rather than open in mid-May.
 - i. Motion to Approve by: Rob B.
 - ii. Motion Seconded by: Justin H.
 - iii. Vote: Justin H—Yes. Vote to remain virtual.
 - iv. Vote: Rob B.—Yes. Vote to remain virtual.
 - v. Vote: Ann M.—Yes. Vote to remain virtual.
 - vi. Vote: Kim G.—No. Vote to reopen.
 - vii. Vote: Adonis B.—Yes. Vote to remain virtual.
 - viii. Vote: Jason T.—Yes. Vote to remain virtual.

13. NEW BUSINESS

- a. Board Membership: Jason Tucker will be transitioning off DRCS board.

14. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. Board Membership & Committees Update: Justin to follow up with each board member around committees and backfilling vacant seat.

- b. Legal Update: Pat transitioning out of Conrad O'Brien to transition into a larger firm that works closely with a number of representatives and organizations in the Charter sector.

15.PUBLIC COMMENT

- a. None

16.REVIEW OF REMAINING SY20-21 BOARD MEETING DATES

- Tuesday, April 13, 2021—6:30-8:30 p.m.
- Tuesday, May 11, 2021—6:30-8:30 p.m.
- Tuesday, June 8, 2021—6:30-8:30 p.m.

17.ADJOURNMENT

- a. Motion to Adjourn by: Jason T.
- b. Motion Seconded by: Rob B.
- c. Vote: Unanimous