



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	12/15/2020
Time	6:30 p.m.
In person attendees	NA
Phone/ ZOOM Web Conferencin g Participants	Ashley McGrath Logan Blyler Lauren Prisco Jason Tucker Pat Hennessey Ann McKetta Kim Griffith Justin Harper Gwen Bailey Rob Burns

Please use the link below in order to access remote Board Meetings: <https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09>

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. None

3. REPORTS

a. SCHOOL LEADER & OPERATIONS REPORT

- i. Had to terminate an employee position. Worked with Pat H and Chris team to take all appropriate next steps. Position backfilled and new teacher starting on Monday, Dec 21.
- ii. Continuing to monitor community health data and suspending returning to hybrid instruction until incident rates begin to decline. Will revisit at that time.

- iii. Enrollment currently at 373; 94% of budgeted enrollment. Continuing to monitor enrollment against budget to capture additional savings as possible.

b. FINANCIAL REPORT/2020 Audit Findings Review

- i. No concerning findings. Overwhelmingly positive feedback.
- ii. Feedback around internal controls (credit card bills, statements of financial interest and student files)
- iii. **For Approval: 2020 Audit Report**
 - 1. Motion to Approve by: Rob B.
 - 2. Motion Seconded by: Gwen B.

4. OLD BUSINESS

- a. **For Discussion: SY20-21 Facilities & Growth Planning.** Approval to halt DRCS grade growth at 6th grade in advance of SY21-22 and to liaise with SDP CSO on new growth/facility timeline.
- b. **Decision moved to December 16 Special Meeting**

5. ADJOURNMENT

- a. Motion to Adjourn by: Justin H.
- b. Motion Seconded by: Gwen B.
- c. Vote: Unanimous