



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	11/17/2020
Time	6:30 p.m.
In person attendees	NA
Phone/ ZOOM Web Conferencing Participants	Ashley McGrath Logan Blyler Ann McKetta Gwen Bailey Jason Tucker Justin Harper Adonis Bangeas Nikki Cooper Pat Hennessey Kevin Corcoran

Please use the link below in order to access remote Board Meetings: <https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09>

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. Add discussion of Emergency Building Coverage Personnel Stipend

3. APPROVAL OF SEPTEMBER 2020 MEETING MINUTES

- a. September 2020, October 2020, and October 2020 Special Meeting Minutes to be approved during November Board meeting.
 - i. Motion to Approve by: Rob B.
 - ii. Motion Seconded by: Jason T.
 - iii. Vote: Unanimous

4. REPORTS

a. SCHOOL LEADER & OPERATIONS REPORT

- i. Recent updates in the city have resulted in us having to revisit the building coverage plan moving forward in order to best serve our students and families and continue to do emergency or required services.
- ii. Hosted family meetings to inform family meetings about delayed in person reopening. Remote learning has been positive, although challenging.
- iii. In progress monitoring for students. There is significant growth in reading levels. Concerns ongoing with subset of students who we wanted to bring in in December. Current health trends make it unlikely that we will bring them back. Will revisit reopening plans in late December/January.
- iv. Trailer work ongoing. Just got word that we were chosen for a a \$25K grant to cover the cost of camera install project.
- v. Current enrollment is around 365 with +/-5 based on incoming and outgoing students. No concern about financial impact for this year.

b. FINANCIAL REPORT

- i. Draft audit report is ready for review, there are 3 recommendations for processes moving forward—two are around record/document keeping and one is around additional credit card oversight.
- ii. Audit report currently showing a bottom line of over \$500K which will support positive trajectory moving forward and future facility expenses.
- iii. Tracking slightly behind budgeted bottom line for SY20-21 due to enrollment and additional expenses due to COVID-19.
- iv. Continuing to monitor how changes at the Federal, State, and local level, and COVID-19 related changes will impact schools and DRCS.

5. OLD BUSINESS

- a. None

6. NEW BUSINESS

- a. **For Approval: Emergency Onsite Personnel Stipend:** Requesting approval to provide a \$250/month stipend for 4 DRCS staff that must work in person in order to sustain family and technology supports during COVID-19 restrictions.
 - i. Motion to Approve by: Ann M.
 - ii. Motion Seconded by: Adonis B.
 - iii. Vote: Unanimous
- b. **Reopening Data Monitoring and Process Overview:**
 - i. Will move forward reviewing community data benchmarks to determine return for special populations and all K-6 students.
- c. **For Discussion: Facility Updates, Two Site Staffing and Contingency Planning**
 - i. Continuing all planning and contingency planning for additional space located to accommodate growth. Will convene in mid-December to discuss status of an application.

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. DRCS Email Transition Norms
- b. Board Membership and Leadership Working Group Next Meeting on December 1, 2020

8. REVIEW OF REMAINING SY20-21 BOARD MEETING DATES

- December 2020: No Meeting (Special Meeting may be required)
- Tuesday, January 12, 2021—6:30-8:30 p.m.
- Tuesday, February 9, 2021—6:30-8:30 p.m.
- Tuesday, March 9, 2021—6:30-8:30 p.m.
- Tuesday, April 13, 2021—6:30-8:30 p.m.
- Tuesday, May 11, 2021—6:30-8:30 p.m.
- Tuesday, June 8, 2021—6:30-8:30 p.m.

9. ADJOURNMENT

- a. Motion to Adjourn by: Gwen B.
- b. Motion Seconded by: Justin H.
- c. Vote: Unanimous