



**DEEP ROOTS  
CHARTER SCHOOL**

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**BOARD OF TRUSTEES MEETING**

<b>Date</b>	10/13/2020
<b>Time</b>	6:30 p.m.
<b>In person attendees</b>	NA
<b>Phone/ZOOM Web Conferencing Participants</b>	Ashley McGrath Logan Blyler Justin Harper Ann McKetta Amanda Tiedeken Gwen Bailey Pat Hennessey Kevin Corcoran

**Please use the link below in order to access remote Board Meetings:**

<https://us04web.zoom.us/j/4522946485?pwd=dDJ5djRIQ205d0MxY1ZxbzZRTGhYUT09>

**AGENDA**

**1. CALL TO ORDER**

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

**2. CHANGES TO THE AGENDA**

- a. None

**3. APPROVAL OF SEPTEMBER 2020 MEETING MINUTES**

- a. September 2020 Minutes to be approved during November Board meeting.

**4. REPORTS**

**a. SCHOOL LEADER & OPERATIONS REPORT**

- i. Remote learning underway. Team is focusing on coaching and supporting teachers through remote learning.
- ii. PSP School review visit took place last week. Feedback overwhelmingly positive, pushed around student engagement and raising rigor in thinking and

questioning. Pushing remote learning tools that will support with engagement and data collection

- iii. Trailer delivery on Thursday. Move, set up, and final prep will take place afterwards.
- iv. Three personnel transitions. Planning underway to adjust workflows and make offers on positions that need to be backfilled.
- v. Preparing for MAP testing in remote setting. Working on communication and messaging for families on data accuracy/supporting students through MAP testing.
- vi. Average daily attendance averaging in upper 80%-low 90%*s*. Zeroing in on focusing on engagement during Math and Literacy blocks. Continuing to focus on family engagement and communication to support families and get families online.

#### **b. FINANCIAL REPORT**

- i. 366 students currently enrolled. Enrollment represents 93% of what was budgeted for and 87% of enrollment cap. Leaders continuing to fill seats and implement cost savings measures during remote learning period.
- ii. Financial results through September are solid despite though revenue suppressed by student enrollment below budget plan
- iii. Anticipating that cash on hand will continue trending upward in months ahead
- iv. Audit proceeding smoothly, draft report expected prior to NOV Board meeting

### **5. OLD BUSINESS**

- a. **None**

### **6. NEW BUSINESS**

- a. **Board Membership:** Need to launch a recruitment plan around Board membership to fill vacant positions, especially around finance and development.
  - i. RB stepping down from Board President due to moving out of State. We will discuss further during the November Board Meeting.
- b. **For Discussion: Reopening Planning**

### **7. COMMENTS, ANNOUCEMENTS, AND OTHER BUSINESS**

- a. Fundraising Committee Planning
- b. DRCS Email Transition Norms

### **8. REVIEW OF REMAINING SY20-21 BOARD MEETING DATES**

- Tuesday, November 17, 2020—6:30-8:30 p.m.
- December 2020: No Meeting
- Tuesday, January 12, 2021—6:30-8:30 p.m.
- Tuesday, February 9, 2021—6:30-8:30 p.m.
- Tuesday, March 9, 2021—6:30-8:30 p.m.
- Tuesday, April 13, 2021—6:30-8:30 p.m.
- Tuesday, May 11, 2021—6:30-8:30 p.m.

- Tuesday, June 8, 2021—6:30-8:30 p.m.

## **9. ADJOURNMENT**

- a. Motion to Adjourn by: Gwen B.
- b. Motion Seconded by: Justin H.
- c. Vote: Unanimous