



**DEEP ROOTS
CHARTER SCHOOL**

3556 Frankford Avenue, Philadelphia, PA 19144
deeproootscs.org
(267) 399-3727
info@deeproootscs.org

BOARD OF TRUSTEES MEETING

Date	3/10/2020
Time	6:30 p.m.
In person attendees	Ashley McGrath Logan Blyler Rob Burns Lauren Prisco Gwen Bailey Adonis Bangeas
Phone Participants	Pat Hennessey Ann McKetta Justin Harper

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. Request for Corona Virus/School response update
- b. Move settlement update to earlier in agenda.

3. APPROVAL OF FEBRUARY 2020 MINUTES

- a. February 2020 Minutes reviewed by Rob Burns
 - i. Motion to Approve by: Gwen B.
 - ii. Motion Seconded by: Ann M.
 - iii. Vote: Unanimous

4. REPORTS

a. SCHOOL LEADER REPORT

- i. New Social Worker started on Monday. 5th grade replacement teacher started with 1 week overlap with previous 5th grade teacher. Continuing search for a third 5th grade teacher and/or building substitute candidate and plan for staff medical leads.
- ii. PSSA prep underway in upper grades. PSSA testing will begin the week of April 20 and end by May 1.

- iii. PSP on site tomorrow to prepare for mid and end of year review cycles.

b. OPERATIONS REPORT

- i. Enrollment has leveled off at 340-345 students. 39 families have accepted Kindergarten seats AND signed up for a registration event.
- ii. Engaging in rounds of feedback with CSO regarding our first published ACE.
- iii. Planning for modular classrooms underway. Site drawings in process. Awaiting a baseline budget number for planning.
- iv. Continuing to monitor Coronavirus. Attended a meeting hosted by CSO. At this point, closures are not recommended or necessary. Handwashing and more frequent sanitation are priority. Sent communication to families/staff in partnership with Education Health Plus. Beginning to put thought into contingency options for remote learning if a closure was necessary (iReady likely). Awaiting additional guidance from State/PDE about remote learning, school day waivers, student attendance policies.

c. FINANCIAL REPORT

- i. Trending positive for the year, will end positive pending any unforeseen changes.
- ii. Main variants in income statement are consistent. General education funding increase has offset higher special education expenses.
- iii. Cashflow is positive and will continue to be strong following receipt of next PSP grant payment.
- iv. First draft of budget to be shared by early next week. Will circulate poll to schedule finance committee meeting.

5. OLD BUSINESS

a. Fundraising Committee Planning

- i. RB to follow up with Board members directly on initiating a 2-3 person fundraising committee.

b. Email Transition

- i. Start using them! Reach out if you are having issues or unable to use.

6. NEW BUSINESS

a. For Discussion/Approval: Student Compensatory Education Settlement Proposal

If a draft is approved, DRCS will present the family's attorney with a settlement agreement. If the family agrees to the settlement, the final agreement will be put before the Board for final approval. **Feedback/Next Steps:** AMc to follow up with attorney about adding language/expectations about reenrollment in the future.

- i. Motion to present settlement to opposing attorney: Gwen B.
- ii. Motion Seconded by: Adonis B.
- iii. Vote: Unanimous

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. None

8. REVIEW OF REMAINING SY19-20 BOARD MEETING DATES

- Tuesday, April 14, 2020—6:30-8:30 p.m.
- Tuesday, May 12, 2020—6:30-8:30 p.m.
- Tuesday, June 9, 2020—6:30-8:30 p.m.

9. ADJOURNMENT

- a. Motion to Adjourn by: Ann M.
- b. Motion Seconded by: Justin H.
- c. Vote: Unanimous