



**DEEP ROOTS
CHARTER SCHOOL**

3556 Frankford Avenue, Philadelphia, PA 19144
deeprootscs.org
(267) 399-3727
info@deeprootscs.org

BOARD OF TRUSTEES MEETING

Date	11/12/2019
Time	6:30 p.m.
In person attendees	Ashley McGrath Rob Burns Gwen Bailey
Phone Participants	Pat Hennessey Ann McKetta Justin Harper Kim Griffth

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. None

3. APPROVAL OF OCTOBER 2019 MINUTES

- a. October 2019 Minutes reviewed by Rob Burns
 - i. Motion to Approve by: Gwen B.
 - ii. Motion Seconded by: Ann M.
 - iii. Vote: Unanimous

4. REPORTS

a. SCHOOL LEADER & OPERATIONS REPORT

- i. School Leader on a leave of absence. Anticipating return in early/mid December. In the meantime, AM filling CEO functions and working with Jounce to fill instructional functions
- ii. Still working to fill roughly 20 seats, primarily in Kindergarten.
- iii. Two staff members (4th and 5th grade) resigned to pursue instructional leadership positions. 4th grade position is already filled through floating teacher position. Have launched a process to fill 5th grade role.

b. FINANCIAL REPORT

- i. Financial implications of missing seats is currently being offset by the increase in per pupil funding. On track to end the year with a balance.
- ii. All current projections are based on decreased enrollment (330 vs. 360) and no Board fundraising efforts.
- iii. Auditors are nearing end of their administrative tasks, should have updates in the coming weeks.
- iv. Will be sharing numbers for facilities in coming weeks.

5. OLD BUSINESS

a. Facility

- i. Continuing conversations with Westmoreland Site owners. Will need to call a special meeting to discuss specifics, including the possibility of putting in a facility amendment with Charter Schools Office, within the next 2-3 weeks.

b. For Approval/Discussion: Jounce Contract

Approval for \$10,000 in proposed supports in November & December, contingent on \$10,000 applying to the balance of the \$40,000 loan and contingent on supports charged be at a flat rate rather than assessed hourly. Additional proposed supports to be discussed following LB's return.

- i. Motion to Approve by: Ann M.
- ii. Motion Seconded by: Gwen B.
- iii. Vote: Unanimous

AMc to share final contract language with Board.

6. NEW BUSINESS

a. For Approval: Resolution to make A.McGrath Acting CEO during Leave of Absence

Approval contingent on updating the resolution to be in effect through January 14. If there is any change in status, the Board will call a special meeting to discuss.

- i. Motion to Approve by: Justin H.
- ii. Motion Seconded by: Ann M.
- iii. Vote: Unanimous

b. For Approval: DRCS & Philadelphia Police MOU

- i. Motion to Approve by: Justin H.
- ii. Motion Seconded by: Gwen B.
- iii. Vote: Unanimous

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. Save the Date for DRCS Harvest Meal on Saturday, November 16

8. REVIEW OF REMAINING 2018-19 SCHOOL YEAR MEETING DATES AND UPCOMING SY19-20 DATES

- December 2019: No Meeting
- Tuesday, January 14, 2020—6:30-8:30 p.m.
- Tuesday, February 11, 2020—6:30-8:30 p.m.
- Tuesday, March 10, 2020—6:30-8:30 p.m.
- Tuesday, April 14, 2020—6:30-8:30 p.m.

- Tuesday, May 12, 2020—6:30-8:30 p.m.
- Tuesday, June 9, 2020—6:30-8:30 p.m.

9. ADJOURNMENT

- a. Motion to Adjourn by: Gwen B.
- b. Motion Seconded by: Justin H.
- c. Vote: Unanimous