



**DEEP ROOTS
CHARTER SCHOOL**

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BOARD OF TRUSTEES MEETING

Date	9/10/2019
Time	6:30 p.m.
In person attendees	
Phone Participants	Ashley McGrath Logan Blyler Rob Burns Ann McKetta Adonis Bangeas Casandra Dominguez Kevin Corcoran

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. None

3. APPROVAL OF August 2019 MINUTES

- a. August 2019 Minutes reviewed by Rob Burns
 - i. Motion to Approve by: Adonis B.
 - ii. Motion Seconded by: Ann McKetta
 - iii. Vote: Unanimous

4. REPORTS

a. SCHOOL LEADER REPORT

- i. In 3rd week of school and first week of full day classes.
- ii. MAP testing started this week; STEP testing starts next week.
- iii. Strong start to the school year, even within tighter space.

b. OPERATIONS REPORT

- i. Enrollment is priority. Currently working to fill roughly 50 seats by the end of the month. Majority of seats are in kinder with rest spread across 1-5. Despite open seats, have a much better picture on enrollment than at this time last year.
- ii. Staffing: Made an offer to a floating teacher candidate. Looking to start in November. Will serve as a building sub until taking over for a maternity leave in the winter.
- iii. Compliance & Reporting: Ongoing and a combination of State, Federal and Local reporting to both close out last school year and kick off this school year.
- iv. Financial
 - 1. Increased payments have begun 355 total students and 60 special education students.
 - 2. Positive progress with cashflow. Latest PSP payment in bank and title funds coming regularly.
 - 3. Audit work is underway. No flags at this point but expect an update in the coming weeks.

c. FINANCIAL REPORT

- i. Stabilizing enrollment within the month is priority.
- ii. Cash trend continuing upward; backlog of payables from last year is eliminated.
- iii. Audit is ongoing. Expect a draft in October/early November.
- iv. Receiving 19-20 Title funds based on last year's enrollment. Will go up in the middle of the year after enrollment adjustments.

5. OLD BUSINESS

a. Facility

- i. Two sites have surfaced as options: Allegheny site & E. Westmoreland site.
- ii. Architects are creating plans for each site in order to determine if program will fit, budgets, etc.

6. NEW BUSINESS

a. Jounce Proposal

- i. Proposal transitions payment from supporting with start up expenses to a contract where Jounce supports more consistently and with accountability.
- ii. Contract includes leadership coaching and support with data systems creation and use.
- iii. Feedback to restructure the proposal to focus on leadership coaching rather than teacher coaching due to strong teacher coaching in house.

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. Save the Date for ACT 55 trainings in September 23rd & 24th 5:30-8:30pm
- b. Back to School Night on Wednesday, September 18

8. REVIEW OF REMAINING 2018-19 SCHOOL YEAR MEETING DATES AND UPCOMING SY19-20 DATES

- Tuesday, October 8, 2019—6:30-8:30 p.m.
- Tuesday, November 12, 2019—6:30-8:30 p.m.
- December 2019: No Meeting
- Tuesday, January 14, 2020—6:30-8:30 p.m.
- Tuesday, February 11, 2020—6:30-8:30 p.m.
- Tuesday, March 10, 2020—6:30-8:30 p.m.
- Tuesday, April 14, 2020—6:30-8:30 p.m.
- Tuesday, May 12, 2020—6:30-8:30 p.m.
- Tuesday, June 9, 2020—6:30-8:30 p.m.

9. ADJOURNMENT

- a. Motion to Adjourn by: Ann M.
- b. Motion Seconded by: Casandra D.
- c. Vote: Unanimous