



**DEEP ROOTS
CHARTER SCHOOL**

3556 Frankford Avenue, Philadelphia, PA 19144
deeprrootscs.org
(267) 399-3727
info@deeprrootscs.org

BOARD OF TRUSTEES MEETING

Date	March 19, 2019
Time	6:45p.m.
In person attendees	Ann McKetta Gwen Bailey Justin Harper Logan Blyler Ashley McGrath-DRCS Kevin Corcoran-Charter Choices
Phone Participants	NA

AGENDA

1. CALL TO ORDER

- a. Welcoming Remarks & Introductions
- b. Deep Roots Charter School Mission & Vision

2. CHANGES TO THE AGENDA

- a. Additions and Deletions

3. APPROVAL OF FEBRUARY 2019 MINUTES

- a. ON HOLD; to be approved in April 2019 with March minutes.

4. REPORTS

a. SCHOOL LEADER REPORT

- i. 3rd Round of STEP testing is finished. Data is pushing for a two school model. K students and turnaround in grades 1-4. These two groups need to progress at different rates based on baseline.
- ii. 3rd Round of teacher evals. and offers starting within the next 2 weeks. Having conversations about 5th grade model and teacher grade preferences.
- iii. Launched staffing. Looking to hire 5-8 teachers and 3 operations staff. One new teacher confirmed. One pending. Several additional candidates in pipeline for other teacher and operations roles.
 - 1. Gwen—Any teachers that you may not retain? Logan—Believe that the majority of teachers will return, but having intentional conversations about intentions.

- iv. PSSAs start April 18.
- v. PSP visits are ongoing, with a focus on MAP data and progress.

b. OPERATIONS REPORT

- i. Communicated a final decision to Charter Schools Office that we will not move forward with amendment application for SY2019-20. Notified staff and families. Beginning planning on how to address space set up for next year, including a possible alternate summer work location.
 - 1. Justin—What is our current lease? Ashley—10 years in current location.
 - 2. Justin—What are you trying to accommodate in facility this summer? Ashley—12 month staff workspace and Extended School year.
- ii. Communicated lottery results and have about ½ of Kinder seats accepted for next year. Continuing to work through offers and registration packets. Pivoting to intent to reenroll notification.
- iii. Have done all action items to accept title funding when available. Aide adjustment came in over budgeted amount.
- iv. Beginning to get feedback around compliance and annual CSO evaluation frameworks. Building systems to ensure making progress each year, and addressing gaps/areas for improvement.
- v. Upcoming:
 - 1. Presenting and approving SY19-20 budget
 - 2. SY18-19 Audit
 - 3. AM/LB Evaluations
 - 4. Board Members & Terms Discussion
 - 5. Board Committees Planning
 - 6. SY19-20 Board Calendar

c. FINANCIAL REPORT

- i. Final allocation for Federal funds is higher than budgeted.
- ii. Monthly payments from CSO continue to flux from month to month.
- iii. Will continue to monitor cash flow closely during year one.
- iv. Justin—How do these numbers impact partner organization relationships? Kevin—Don't anticipate a long term negative impact. These are expected first year challenges.
- v. Ann—What is driving the flux in monthly payments? Logan—It has taken longer than expected to finalize all special education documentation for students in various parts of the evaluation pipeline.

5. OLD BUSINESS

- a. None

6. NEW BUSINESS

- a. Approving new school hours for SY19-20—Will facilitate a formal vote over email.
 - i. Proposed change from 8:00-4:00 (student hours) to 8:00-3:30 (student hours)

- b. Approving adjusted school hours for June 17-21, 2019-- Will facilitate a formal vote over email.
 - i. Proposing changing week of June 17-21 dismissal from normal time to 12:30p.m.

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. Requesting donations to support PSSA pep rallies and events.
- b. Please share any ideas for alternate summer work locations.

8. REVIEW OF REMAINING 2018-19 SCHOOL YEAR MEETING DATES

- April 16th 6:30-8:30p.m.
- May 21st 6:30-8:30p.m.
- June 18th 6:30-8:30p.m.

9. ADJOURNMENT

- a. Motion to Adjourn by: Gwen
- b. Motion Seconded by: Kim
- c. Vote: Unanimous