

## **DEEP ROOTS CHARTER SCHOOL - BOARD OF TRUSTEES MEETING**

9-18-18 – 7:00 PM – 3556 Frankford Ave, Philadelphia, PA

Attending Board: : Gwen Bailey, Rob Burns, Justin Harper, Jason Tucker, Adonis Banegas

Phone Participants: Casandra, Ann McKetta

Guest: Logan Blyler, Ashley McGrath, Kevin Coronan (Charter Choices), Pat (Attorney)

### **1. CALL TO ORDER**

- a. Welcoming Remarks and Introductions – Rob Burns
  - i. Deep Roots Charter School Mission and Vision

### **2. CHANGES TO THE AGENDA**

- a. Additions and Deletions-
  - i. Add New Business item for funding

### **3. APPROVAL OF MINUTES** -(LB took these because JAT was in transit)

- a. Review of minutes from 8/21/18 meeting – Jason Tucker
- b. Motion: JAT GB , 2nd: JAT; Unanimous Vote

### **4. REPORTS**

- a. School Leader Report – Logan Blyler
- b. Facility
  - i. Facility agreement included 4 conditions that still need to be met:
    - 1. All finalized and approved from Christina Grant (Interim head of charter schools office)
  - ii. 3 disciplinary hearings
- c. Enrollment- 286 total current, still enrolling and confident we will get to 300
  - i. SpecED pop much higher than anticipated 22%+
    - 1. Significant students have IEP in place and others need IEP- Working to get in compliance
    - 2. Handling evaluations and IEP process over weekends
      - a. Expected to have them all in place by November
  - ii. Larger populations with physical disabilities and original health services partnership was not enough to help with population
    - 1. Increased to include school based nurse and RN on site est. 40K contract increase
  - iii. Adding Self contained emotional support classroom environment
    - 1. Will be taught by existing teacher who is qualified and prepared
      - a. Will need to either Backfill teacher's previous caseload or transition another internal teacher or hiring outside
      - b. Looking to at a paraprofessional teacher too
  - iv. Considering adding a Building sub also
  - v. Hiring
    - 1. Adding increases to Special ed, building sub and paraprofessional still keeps fund balance over 600K in year
    - 2. Considering a front door security person
    - 3. Considering adding an additional dean
- d. Community: Positive reception to date; challenges with drop off and dismissal

- i. Back to school night turn out 60% of student body had representation at Back to school night
  - ii. Teachers CPR certified; Narcan training is goal for all teaching staff
    - 1. Addonis to send Narcan training group who also offers kits for free
- e. COO report- Ashley
  - i. Facility: Still learning the building
    - 1. Plumbing issues have been resolved but challenging at first
    - 2. A couple of leaks from roof
    - 3. Slippery surfaces and how to make safe
    - 4. Working through Aesthetic goals for property
    - 5. AC challenges due to electricity load, effectiveness,
      - a. Electrical upgrade and mini split system to be installed.
      - b. JH- Boiler on date 10-15-18
      - c. Need additional solution for circulation of air in halls
  - ii. Safety and Evacuation plans
    - 1. We are city locked- No flex space or overflow space in the instance of emergency
    - 2. Hitesman rec center? Will not give access without their staff present
      - a. CD to connect Ashley with friend from fire department who can provide additional evacuation feedback
  - iii. Transportation issues
    - 1. Pressure on Transport companies to drop off on time
      - a. Significant delays with one bus
      - b. JH suggests connecting with Dan Bell from Mastery
    - 2. Departure is less of an issue
  - iv. Enrollment
    - 1. Not sure from when CSO is going to reconcile
      - a. Short term hit unless they wait until we reconcile Spec-ed pop
    - 2. Asked district to offset costs to rectify costs of all spec-ed kids who weren't in compliance or compel prior schools to give us IEPS
  - v. Financial management
    - 1. Getting the scope of work with Charter Choices will be and timeline
      - a. Payroll mgmt to transfer in two cycles
      - b. October board meeting: July Aug, Sept financials
  - vi. Compliance
    - 1. Board member resumes
    - 2. Student information systems submission due on october 1st for ALL students (20 hours of data entry work)
      - a. JH hire a temp that is high quality

- b. Next milestone for CSO is October 30th and we are good to meet requirements

**5. OLD BUSINESS**

- a. Security-RB
  - i. Live Security for ingress and egress- Maybe Non-teaching assistants for door, breakfast/lunch, bathrooms
  - ii. Will observe and make recommendation at October Meeting

**6. NEW BUSINESS**

- a. Kevin - Resolution to allow us to receive Federal funding for school
- b. Motion to: Gwen  
Second: JAT  
Vote: Unanimous

c.

**7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS**

- a. N/A

**8. ADJOURNMENT**

Motion to Adjourn: JH

Second: GH

Vote: Adjourned