

## January 15 Board Meeting Notes

1. Call to Order
  - a. Kim & Justin on Dial in
  - b. Gwen, Rob, Kevin, Ashley & Logan in person
  - c. Late: Pat H.
  - d. Late on Phone: Ann, Jason, Cassandra
2. Changes to the Agenda
  - a. No additions or changes
3. Approval of Minutes
  - a. December minutes will be approved in February.
4. Reports
  - a. School Leader
    - i. Filled Kinder vacancy. Had experience in Kinder and with guided reading. Will start on Friday.
    - ii. Unexpected SPED assistant vacancy due to personal challenges. Filled role in 48 hours with a candidate very familiar with our building. Started on Monday.
    - iii. Strong return from break. Step and MAP testing in progress.
    - iv. This is a month of staff evaluations—Operations last week and this week. Leadership this week. Next two week is second round for teachers.
    - v. Two leaders stand out...title changes may take place for two leadership. V. Birchmore potential for Assistant School leader. N. Odom pushing students and staff culture. Possible shift from Dean of students to director of culture.
  - b. Operations
    - i. Focus has been on amendment application.
    - ii. Working to fill vacancies and lean in on operations evaluations
  - c. Financial Report
    - i. Cash crunch has arrived—need to push through for 1 month.
    - ii. Middle of February with Phila SD payment and PSP grant payment will give significant relief. Focused on being able to meet first February payroll.
    - iii. District continuing with ongoing clawbacks. Federal funds will be clear in February, but they will not hit bank until early March.
    - iv. Projections show slight positivity for the end of the year.
    - v. Logan gives summary of where we are with finalizing identification process for Special Education students.
    - vi. On schedule for Board meeting next week—approving MOUs/Agreements that are required for Title funding programs

- vii. Final visit with PSP is later in January. All feedback has been positive and the next installment of the grant is one of the larger in the payment schedule.

5. Old Business

a. Future Site & Expansion

- i. Rob provides summary of negotiations, original offers, Shift's original counter, and where we landed on the last, best offer.
- ii. Ashley reviews contents of amendment application: Narrative, summary of attachments, budget, draft lease, and resolution.
- iii. Budget is around \$1000/student/year suggested benchmark. Board will need to pivot towards fundraising/expansion by year 6.

6. New Business

a. Vote on charter facility amendment

- i. Rob reads resolution into RECORD
- ii. GWEN BAILEY-YES
- iii. KIM -YES
- iv. JUSTIN-YES
- v. ANN—YES
- vi. CASSANDRA—YES
- vii. JASON—YES
- viii. ROB—YES

7. Motion to Adjourn

- i. Move-Gwen
- ii. Kim—Seconded

**Meeting minutes approved February 2019**