

DEEP ROOTS CHARTER SCHOOL - BOARD OF TRUSTEES MEETING

12-18-18 – 7:00 PM – 3556 Frankford Ave, Philadelphia, PA

Attending Board: : Gwen Bailey, Rob Burns, Jason Tucker, Casandra Dominguez

Phone Participants: Adonis, Ann McKenna, Kim

Guest: Logan Blyler, Ashley McGrath, Kevin Coronan (Charter Choices), Pat (Attorney)

1. CALL TO ORDER

- a. Welcoming Remarks and Introductions – Rob Burns
 - i. Deep Roots Charter School Mission and Vision

2. CHANGES TO THE AGENDA

- a. Additions and Deletions
 - i. Health policy review

3. APPROVAL OF MINUTES -

- a. Review of minutes from 11/12/18 meeting – Jason Tucker
- b. Motion: GB 2nd:JRB ; Unanimous Vote

4. REPORTS

- a. School Leader Report – Logan Blyler
- b. Finished second round STEP testing- Seeing progress but want to see more
 - i. Series 1 went well
 - ii. Series 2 is more challenging so difficult to track progress
 - iii. Series 3 in Feb and will give better data
- c. 89% daily attendance numbers (43~ chronic absences)
 - i. More follow up with truant children (letters, robo calling home)
 - 1. Efforts have been effective
- d. Filled first grade teacher position
 - i. Kindergarten Teacher resigned as a result of disagreement of what the school vision was (wanted more montessori based program)
 - ii. Screening 2 people/day and lots of candidates
- e. Slight uptick in student misbehavior so shifts have been made to more real time meeting in classroom and providing additional in room instructor support
- f. Spirit week this week and positive morale leading into winter break
- g. Enrolled 304 and paid for 300. SShould not dip below the 300 number
- h. SPEC ed 34-38 students pending IEPs (26 in process who may also need interventions)
- i. COO report- Ashley
 - i. Enrollment now looking for 2019-2020
 - 1. 460 applications, 150 in K
 - 2. Design lottery/waitlist process
 - 3. How to get families to let us know if they intend to stay for next year
 - ii. Compliance-

1. Working with archdiocese with food service management

- j. Financial Statement Review (Kevin)
 - i. SEE BALANCE SHEET PACKET
 - ii. Financial results packet and summary circulated
 - iii. Into the tightest cash flow period of the year but through work by vendors and city data push, as well as a possible PSP payment advancement, we look better
 - 1. PSP will move 20K from Feb 2019 to Jan 2019
 - 2. PSP sent some other schools to shadow our model
 - iv. Positive \$63K projection for end of year
 - v. More confident in projected expenditures towards the end of the year
 - vi. Additional funding sources that we are not eligible for in Y-1 but will become eligible for subsequent years

5. OLD BUSINESS

- a. JT and RB to have a conversation with Shift Capital with realternate facility

6. NEW BUSINESS

- a. Health Policy review and Vote
- b. Full school based health center through Education Plus
- c. Motion: GB Second:CD Vote: Unanimously adopted subject to proofing

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. December 14th HOLIDAY PARTY at the Byler House 5:30!

8. REVIEW OF REMAINING 2018-19 SCHOOL YEAR BOARD MEETING DATES

BONUS 1-8-19 BOARD CALL AT 6:30 PM

December 18th 6:30-8:30p.m.

January 15th 6:30-8:30p.m.

February 19th 6:30-8:30p.m.

March 19th 6:30-8:30p.m.

April 16th 6:30-8:30p.m.

May 21st 6:30-8:30p.m.

June 18th 6:30-8:30p.m.

9. ADJOURNMENT

Motion to Adjourn: CD

Second:GB

Vote: Adjourned

Meeting Minutes approved February 2019.

