

10/16/18 – 6:30 PM – 3556 Frankford Avenue, Philadelphia, PA 19134

## DEEP ROOTS CHARTER SCHOOL - BOARD OF TRUSTEES MEETING

Present for Meeting:

Board Members - Gwen Bailey, Rob Burns, Ann McKetta, Jason Tucker, Casandra Dominguez

Non-Board Members - Logan Blyler, Ashley McGrath, Kevin Coronan (Charter Choices)

### 1. CALL TO ORDER

Welcoming Remarks and Introductions – Rob Burns

A. Deep Roots Charter School Mission and Vision

### 2. CHANGES TO THE AGENDA

Additions and Deletions - none

### 3. APPROVAL OF MINUTES

Review of minutes from 5/16/18 meeting – submitted by Jason Tucker, read by Rob Burns

Moved GW

Seconded AM

Unanimous Approval

### 4. REPORTS

A. School Leader Report – Logan Blyler

- i. Logan will be shifting to academic reports & leaving other Ops reports to Ashley
- ii. STEP Testing - completed
- iii. MAP Testing - in progress
- iv. SPED teacher addition & Building Sub addition in process
- v. Melding Culture Hire w/ Classroom skills to assist in Instruction
- vi. Seedlings Classroom - Hire has been phenomenal, 1 student has cycled back into classroom out of 7 students that have been in the classroom.

B. COO Report - Ashley McGrath

- i. Enrollment - 292 students enrolled / 19% special ed.
- ii. Apply Philly Charter - we are in & have over 200 applications for next year already
- iii. Facilities - Emergency Evacuation Plan (Webster Elementary)
  - Fire Alarm -need to install auto-dial out to Fire Department, Logan & Ashley
  - Cleaning & Maintenance
  - Potential Future Facility solutions
- iv. Clearances & Certifications -Nov. 2 deadline for all teachers to present evidence of clearances & certs.

- v. Fiscal - Kevin, Charter Choices is present & working on cleaning details
  - 1. 6 weeks of cash on hand in the bank currently
  - 2. 89k Grant has been submitted to the State (not sure on timeframe for response)
- vi. Compliance - PIMS data is complete for student uploads, Brett is working with consultant on filling in the margins
- vii. Miscellaneous - NARCAN training, Thanksgiving Dinner, Flu Shot Seminar,
- viii. Calendar Adjustments - Need to take offline vote for changes. Option #3 proposed as preferred option.

5. OLD BUSINESS

A. N/A

6. NEW BUSINESS

- A. NOVEMBER BOARD MTG DATE IS THANKSGIVING WEEK (SHOULD WE MOVE)
- B. FINANCIAL REPORTING IN DETAIL WILL BE COVERED FOR NEXT MONTH
  - i. EMAIL WILL GO OUT TO FINANCE COMMITTEE (+KEVIN) TO MEET & WORK ON REPORT

7. COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

Open to Board and Public Comment

8. REVIEW OF 2018-19 SCHOOL YEAR BOARD MEETING DATES

August 21st	6:30-8:30p.m.
September 18th	6:30-8:30p.m.
October 16th	6:30-8:30p.m.
November 20th	6:30-8:30p.m.
December 18th	6:30-8:30p.m.
January 15th	6:30-8:30p.m.
February 19th	6:30-8:30p.m.
March 19th	6:30-8:30p.m.
April 16th	6:30-8:30p.m.
May 21st	6:30-8:30p.m.
June 18th	6:30-8:30p.m.

9. ADJOURNMENT

- A. MOVED BY GB
- B. SECONDED BY AM
- C. ALL IN FAVOR